

JENN ARRICK ▾

-  Profile
-  MU Reports
-  Resources




## After you log in with your temporary password:

1. Under your name select *Profile*
2. Select *Security Settings*
3. *Click to change*

## Search for Patients:

*My Practice Search* displays all patient exams sorted by your providers in the system. *All Patient Search* can be used to search RoyalMD's entire patient database. This can return medical records not associated with your practice. If you continue you will see a "breaking glass" warning.

## This is how your screen displays:

	Patient Name	Patient DOB	Patient MRN	Accession #	Appointment Date & Time	Procedure	Provider	Location	Exam Status	My Status
	DOE, JANE	1/1/1917	001548890	9736273	1/15/2015 9:00 AM	MAMMOGRAM DIGITAL DIAGNOSTIC BILATERAL MU	Doctor, Generic	CAMINO DEL SOL	Cancelled	Unread
	DOE, JANE	1/1/1917	001548890	9736274	1/15/2015 9:30 AM	US BREAST COMPLETE MU	Doctor, Generic	CAMINO DEL SOL	Cancelled	Unread
	DOE, JANE	1/1/1917	001548890	9766979	1/21/2015 8:30 AM	DEXA AXIAL	Doctor, Generic	CAMINO DEL SOL	Cancelled	Unread

## What your icons mean:



Each column can be sorted from its header.



Click here to search all exams for this patient.



Click here to view PACS images for this exam only. If the icon is not highlighted, check the exam status column.

**Note:** PACs will open in a separate window.



Click here to view the report for this exam. If the icon is not highlighted, check the exam status column. The report can be downloaded, printed, copied or emailed.

*My Status* column allows you to track and update your workflow.




You can order an exam for any patient from your search.

Click the icon to go to the order exam page. If the patient is not currently in the database click on *Patient Not Found*. Enter all required fields. All necessary files can be uploaded directly rather than sent via fax. Do not navigate away from the page without clicking *Submit*. Clicking *Download Receipt* will show you a copy of your order which can be saved or printed.

**Note:** You can order multiple exams at one time.

 HOME

 ORDER EXAM

 HISTORY

The History tab in RoyalMD's top navigation bar stores all your exam orders which can be retrieved at any time